**Peer Led Undergraduate Study (PLUS) Leader & Supplemental Instruction (SI) Leader Position Information and Application**

**Position Overview:**

The PLUS & SI Leader positions aim to help students deepen their understanding of course materials while developing effective study strategies, however, the setting in which they do so is different. Both positions are trained in the same foundational skills and are supervised in similar fashions. Please read below to understand the difference between the PLUS & SI Leader positions.

**PLUS** is a course offered for students dually enrolled in General Chemistry I (CHEM:1070) and College Algebra (MATH:1005). Students meet twice per week and participate in activities facilitated by the PLUS Leader. Attendance is required for all students enrolled in the course. The content covered in PLUS sessions is specific to the General Chemistry I (CHEM:1070) lectures. PLUS Leaders lead two groups of students that meet twice per week for 50 minutes (total of 4 PLUS classes each week).

**SI** is an optional resource for students to attend for a variety of courses. Students can attend any sessions throughout the semester for their SI-supported course, and they participate in activities facilitated by the SI Leader. The content covered in SI sessions is specific to the course that the SI Leader is assigned. SI Leaders facilitate three 50-minute in-person sessions per week (see exceptions below in “earnings and time” section).

**General Job Description:**

* Help students learn how to master course content in a group setting by facilitating engaging, collaborative activities to deepen understanding of lecture material.
* Implement strategies to encourage and foster students’ development as independent learners.
* Work with students in a small and/or large group setting to develop academic skills (e.g. notetaking, organizational skills) and learning strategies for success.
* Create a friendly, supportive, positive, and welcoming learning environment.
* Attend all class meetings of the selected course to take notes and serve as a positive role model; if course is virtual and asynchronous, you are expected to review & understand all lecture material.
* Create lesson plans for each session and submit weekly.
* Facilitate weekly PLUS or SI sessions.
* Attend all required training sessions and meetings (e.g. all-team meetings, individual meetings with supervisor, and individual/group meetings with faculty or PLUS team).
* Complete all administrative responsibilities on time (e.g. surveys, lesson plans, timecards).
* Keep supervisor informed about sessions and involved in the development of learning materials.

**Earnings and Time:**

* All new Leaders begin at $13.00/hour.
* PLUS Leaders work 10-10.5 hours per week, which includes 3 hours for lecture, 4 hours for PLUS classes, and 3-3.5 hours for planning & meetings during the semester (except finals week and university holidays/breaks).
* SI Leaders work 10 hours per week, which includes 3 hours for lecture, 3 hours for SI sessions, and 4 hours for planning & meetings (see exceptions below) during the semester (except finals week and university holidays/breaks).
  + General Chemistry I and Principles of Chemistry I –10.5 hours per week on “A” weeks, 11 hours per week on “B” weeks
    - 3 hours for lecture, 3 hours for SI sessions, 4.5-5 hours for planning & meetings (participation in weekly prep meetings with faculty)
  + Introduction to Financial Accounting, Physical Activity & Health, and Public Health Science– 9 total hours per week
    - 2 hours for lecture, 3 hours for SI sessions, 4 hours for planning & meetings
  + Elementary Psychology – 7 total hours per week
    - 2 hours for lecture, 2 hours for SI sessions, 3 hours for planning & meetings

**Meetings:**

* PLUS Leaders will have biweekly 1:1 meetings with their supervisor, biweekly PLUS Team meetings, and three all-team meetings in the fall\*.
* SI Leaders will have biweekly 1:1 meetings with their supervisor, biweekly 1:1 meetings with their course’s professor (see exceptions below), and three all-team meetings in the fall*\**.
  + SI Leaders for General Chemistry I and Principles of Chemistry I for the Fall 2025 semester will attend a weekly prep meeting alongside the Learning Assistants (LAs) for the course instead of a biweekly faculty meeting. You will need to be available for a set meeting time, as follows:
    - CHEM:1070: Mondays 3:30-4:20 PM OR Thursdays 1:30-2:20 PM
    - CHEM 1110: Mondays 3:30-4:20 PM OR Wednesdays 2:30-3:20 PM

Fall 2025 All-Team Meeting Dates *(\*required for all leaders – mark your calendar now)*:

* Sunday, September 14th 6:00-7:30 PM
* Sunday, October 12th 6:00-7:30 PM
* Sunday, November 16th 6:00-7:30 PM

**Session Scheduling:**

* PLUS Leaders will lead two of the sections listed below. Please note that these section days & times are already set in stone. You must be available for at least two sections at different times to be eligible for the PLUS Leader position. If applying for PLUS, highlight **ALL** sections for which you are available.
  + CSI:1210:0001 – MW, 11:30 AM-12:20 PM
  + CSI:1210:0002 – MW, 11:30 AM-12:20 PM
  + CSI:1210:0003 – MW, 12:30-1:20 PM
  + CSI:1210:0004 – MW, 12:30-1:20 PM
  + CSI:1210:0005 – MW, 2:30-3:20 PM
  + CSI:1210:0006 – MW, 2:30-3:20 PM
  + CSI:1210:0007 – MW, 2:30-3:20 PM
  + CSI:1210:0008 – MW, 3:30-4:20 PM
  + CSI:1210:0009 – MW, 3:30-4:20 PM
  + CSI:1210:0010 – MW, 4:30-5:20 PM
  + CSI:1210:0011 – TTh, 9:30-10:20 AM
  + CSI:1210:0012 – TTh, 9:30-10:20 AM
  + CSI:1210:0013 – TTh, 11:00-11:50 AM
  + CSI:1210:0014 – TTh, 11:00-11:50 AM
  + CSI:1210:0015 – TTh, 12:30-1:20 PM
  + CSI:1210:0016 – TTh, 12:30-1:20 PM
  + CSI:1210:0017 – TTh, 2:00-2:50 PM
  + CSI:1210:0018 – TTh, 2:00-2:50 PM
  + CSI:1210:0019 – TTh, 3:30-4:20 PM
  + CSI:1210:0020 – TTh, 3:30-4:20 PM
* All SI Leaders are expected to facilitate one session on Sundays OR one in the evening (5:00 PM or later) Monday through Thursday.

**Qualifications for the Positions** *(continued on next page)***:**

* Enrolled as a full-time, undergraduate student at The University of Iowa for Fall 2025.
* Minimum of 3.33 cumulative UI grade point average.
* Completed the course(s) interested in at the University of Iowa and earned a grade of an A+, A, or A- in the course(s).
* Excellent interpersonal communication, organizational, and administrative skills.
* Ability to relate to and work with students with various learning levels.
* Available to attend training on **Wednesday, August 20th, Thursday, August 21st, and Friday, August 22nd** (hold 8:00 am-5:00 pm on all three days). All Leaders should plan on in-person training and need to have the ability to be in Iowa City on all three days. We will let you know the specifics (times for each day) over the summer. **Training is required and you are paid for your time at training**.
  + In addition to pre-semester training, all new leaders are required to participate in a New Employee Training after the start of the semester. This will take place on **Sunday, September 7th** from 6:00-7:30 PM. Again, you will be paid for your time at this training.

**PLUS & SI Leader Application**

**Demographic Information:**

Preferred Name (First and Last):\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Pronouns (if comfortable sharing): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Student ID #: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

University Email Address: \_\_\_\_ Cell Phone #: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Current year in school: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Number of semester hours completed after Spring 2025: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Overall UI GPA: \_\_\_\_\_\_\_\_\_\_ Major(s)/Minor(s): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Are you employed elsewhere on campus? ❑ Yes ❑ No

If yes, where? \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Average number of hours per week: \_\_\_\_\_\_\_\_\_\_

**Reference:**

Please list one University reference. It cannot be an undergraduate student.

Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Department: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Phone Number: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ UI Email Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Training Confirmation:**

I can attend all PLUS & SI Leader training on Wednesday, August 20th, Thursday, August 21st, and Friday, August 22nd and New Employee Training on Sunday, September 7th.

❑ Yes ❑ No

Training times in August are being finalized. Again, we ask that you hold 8:00 am-5:00 pm on all three days, however, training will not be a full day on any of the three days. We will let you know the specific times over summer. **Again, Training is required for all PLUS & SI Leaders.** You are paid for all of training.

**Course Interests:**

Please numerically rank (1 – most interested, 2 – second interest, etc.) all courses that you are interested in being a PLUS/SI Leader for in Fall 2025 on the following page (all of these are anticipated; cannot guarantee them at this time). **To be eligible, you must be able to attend the course lecture**. If a course has multiple lecture times noted, please highlight the time or times you are available to attend. Remember that you need to have an A+, A, or A- grade in the course, as well as have completed the course at the University of Iowa to be eligible and considered. You can apply for a course that you are currently enrolled in. If offered the position, your offer would be contingent on you earning an A+, A, or A- in the course at the end of the Spring 2025 semester.

**ACCOUNTING**

|  |  |  |
| --- | --- | --- |
| **Ranking** | **Course** | **Lecture time (s)** |
|  | Introduction to Financial Accounting (ACCT:2100) | 9:30-10:20 AM TTh  11:00-11:50 AM TTh |
|  | Managerial Accounting (ACCT:2200) | 9:30-10:20 AM MWF  10:30-11:20 AM MWF  11:30 AM-12:20 PM MWF  12:30-1:20 PM MWF  1:30-2:20 PM MWF  2:30-3:20 PM MWF  3:30-4:20 PM MWF |

**BIOLOGY**

|  |  |  |
| --- | --- | --- |
| **Ranking** | **Course** | **Lecture time(s)** |
|  | Foundations of Biology (BIOL:1411) | 1:30-2:20 PM MWF |
|  | Human Biology (BIOL:1140 & 1141) | 9:30-10:45 AM TTh  3:30-4:45 PM TTh |

**CHEMISTRY**

|  |  |  |
| --- | --- | --- |
| **Ranking** | **Course** | **Lecture time(s)** |
|  | General Chemistry I (CHEM:1070)  *(if applying, indicate PLUS section availability on page 2)* | 9:30-10:20 AM MWF  10:30-11:20 AM MWF  1:30-2:20 PM MWF |
|  | Principles of Chemistry I (CHEM:1110) | 8:30-9:30 AM MWF  10:30-11:20 AM MWF  11:30 AM-12:20 PM MWF |
|  | Organic Chemistry I (CHEM:2210) | 8:30-9:20 AM MWF  9:30-10:20 AM MWF |
|  | Organic Chemistry II (CHEM:2220) | 9:30-10:20 AM MWF |

**ECONOMICS**

|  |  |  |
| --- | --- | --- |
| **Ranking** | **Course** | **Lecture time (s)** |
|  | Principles of Macroeconomics (ECON:1200) | 10:30-11:20 AM MWF  11:30 AM-12:20 PM MWF  12:30-1:20 PM MWF |

**HEALTH & HUMAN PHYSIOLOGY** *(continued on next page)*

|  |  |  |
| --- | --- | --- |
| **Ranking** | **Course** | **Lecture time(s)** |
|  | Human Anatomy (HHP:2100) | 3:30-4:45 MW  12:30-1:45 TTh  2:00-3:15 TTh  12:30-1:45 WF |

**HEALTH & HUMAN PHYSIOLOGY** *(continued from previous page)*

|  |  |  |
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| **Ranking** | **Course** | **Lecture time(s)** |
|  | Physical Activity and Health (HHP:2200) | 8:30-9:45 AM MW  11:00 AM-12:15 PM TTh  2:00-3:15 PM TTh |

**MATHEMATICS**

|  |  |  |
| --- | --- | --- |
| **Ranking** | **Course** | **Lecture time(s)** |
|  | Engineering Calculus I (MATH:1550)  *(previously Engineer Math I: Single Variable Calculus)* | 10:30-11:20 AM MWF  12:30-1:20 PM MWF |

**MICROBIOLOGY & IMMUNOLOGY**

|  |  |  |
| --- | --- | --- |
| **Ranking** | **Course** | **Lecture time(s)** |
|  | General Microbiology (MICR:2157) | 11:30 AM-12:20 PM MWF |

**PHYSICS**

|  |  |  |
| --- | --- | --- |
| **Ranking** | **Course** | **Lecture time(s)** |
|  | College Physics I (PHYS:1511) | 8:30-9:20 AM MWF  1:30-2:20 PM MWF |
|  | Introductory Physics II (PHYS:1612) | 10:30-11:20 AM MWF |

**PSYCHOLOGY**

|  |  |  |
| --- | --- | --- |
| **Ranking** | **Course** | **Lecture time(s)** |
|  | Elementary Psychology (PSY:1001) | 11:30 AM-12:20 PM WF  2:30-3:20 PM WF |

**PUBLIC HEALTH**

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| --- | --- | --- |
| **Ranking** | **Course** | **Lecture time(s)** |
|  | Public Health Science (CPH:1600) | 3:30-4:20 PM MW |

**Please respond to the following three questions. Please type out your responses and include them with your application:**

* What three strategies have you found most effective in your academic success?
* As a student at Iowa, how have you utilized academic support resources (teaching assistants, office hours, Supplemental Instruction, tutoring centers, etc.) to enhance your academic experience? What stands out to you as hallmark traits of effective and supportive academic resources?
  + If you have not used academic support resources, please explain why you have not utilized support and what you believe the hallmark traits of effective and supportive academic resources to be.
* Please explain why you are interested in becoming a Peer Led Undergraduate Study (PLUS) and/or Supplemental Instruction (SI) Leader and what you are hoping to gain in the position. Please write 2-3 paragraphs to fully answer this last prompt.

**Availability for Fall 2025:**

Please indicate your anticipated availability (within the daily time frames) for Fall 2025 below. Please only indicate times that you are available consistently from week to week.

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Sundays  (11:00 AM-8:00PM) | Mondays  (9:00 AM-9:00PM) | Tuesdays  (9:00 AM-9:00PM) | Wednesdays  (9:00 AM-9:00PM) | Thursdays  (9:00 AM-9:00PM) | Fridays  (9:00 AM-5:00 PM) |
|  |  |  |  |  |  |

***By signing this application, I hereby authorize University College at the University of Iowa to obtain from the Registrar’s Office academic information protected by laws governing student educational records in order to verify my academic standing. The items specifically to be released are the cumulative and semester University of Iowa grade point average and individual course grades. University College will keep this information confidential and will not disseminate it without my authorization.***

***I certify that all the information given on this application is true and correct to the best of my knowledge. I understand that any misrepresentation or omission of facts on my part will be justification for separation from University College if employed. I understand that my employment is contingent upon completion of the Employment Eligibility Verification Form (I-9) and any other pertinent information (including criminal background checks). I authorize University College to check my references where otherwise indicated on this application. Continued employment is “at will” and may be terminated at any time by either the employee or employer.***

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(Signature) (Date)

The University of Iowa requests this information for the purpose of processing your employment application. No persons outside the University are routinely provided this information, except for items of directory information such as name and local address. If you fail to provide the required information, the University may not consider your application. The University does not discriminate in its educational programs and activities on the basis of race, national origin, color, religion, sex, age, disability, or veteran status. The University also affirms its commitment to providing equal opportunities and equal access to University facilities without reference to affectional or associational preference. For additional information on nondiscrimination policies, contact the Coordinator of Title IX, Section 504, and the ADA in the Office of Affirmative Action, Telephone (319) 335-0705, 202 Jessup Hall, The University of Iowa, Iowa City, IA 52242-1316.

**SUBMIT COMPLETED APPLICATIONS TO:**

Stephanie Huntington –via e-mail to [stephanie-huntington@uiowa.edu](mailto:stephanie-huntington@uiowa.edu)

***Applications are accepted on an ongoing basis. Applications received by 11:59PM on Sunday, April 20, 2025 will be considered first. Application review will begin on Monday, April 21, 2025. We will continue to accept applications until all positions are filled.***

***After application review, selected candidates will be invited to interview. Interviews may begin as early as Tuesday, April 29, 2025.***

Contact Stephanie Huntington ([stephanie-huntington@uiowa.edu](mailto:stephanie-huntington@uiowa.edu)) with questions.